

# DELAWARE COMMISSION FOR WOMEN

## Hall of Fame & Staged Events Committee Meeting

Wednesday, January 27, 2016

Time: 3:00 p.m.

(an hour prior to DCW Full Commission Meeting)

### Videoconference Sites:

**Carvel State Office Building**, 820 N French St., Wilmington  
4th Floor Conference Room, &

**Cannon Building**, 861 Silver Lake Blvd, Dover  
Conference Room A

Teleconference call dial-in: 1-800-377-8846 and enter 88395925#

Please reply to this email to confirm your availability.

## AGENDA

- I. Timeline/Task
- II. Commitment/date/completion
- III. Event Logistics
  - Award Time, dinner, etc.
  - Stage set-up
  - Audio Equipment
  - Inductee Script
- IV. Entertainment

**Donna R. Townsend (Soloist)** -- A trained singer with more than 20 years of experience performing as part of a choir (part of Michael Bolton tour) and a featured soloist at the Triumph Baptist Church and Kirchentag Ecumenical Services.

**Pieces of a Dream** -- a premiere organization for the performing arts and the only professional modern dance company that is based in the state of Delaware. In recognizing that all forms of art are essential to the full development of our human potential, it is the mission of Pieces of a Dream to serve the people of Delaware and the greater tristate area by providing superior exposure to meaningful art.
- V. Selection Committee – Sharing the evaluation responses
- VI. Event Script